Publishing a map

When you have finished indexing the papers, click on "Continue to Publish" map. This will bring up Step 7 and you will be shown how many papers are to be published.

If it is a new map, there will be 0 published papers and all the new (unpublished) papers.

If this is an update to a map, it will have the number of already published papers and then a number of just the new papers being added.

Click on "Publish" to have the papers added to the map.

Step 1: Map details	Step 2: Select fields	Step 3: Pages	Step 4: Select Papers	Step 5: Apply Indexers	Step 6: Tag papers	Step 7: Publish Map	
Publishing This map has 0 published papers, and 6 unpublished papers . Publishing papers makes them available on the map to all clients that have access to the map. Last published: No papers have been published Publish				Access Link to client or specify that it is to be open to the public Public This will link the map to a client, but if the map is offline the client will not be able to access it Map online Map archived Archiving a map will also change it to no longer be online.			
Public URL This map is available on https://staging.evidencemapper	.co.uk/free/training-video					Save	

In the "Access" section, you can select which client to make the map visible for. Toggle the map to be online to make it accessible to your client. If the project has come to an end, you can archive the map to make it easier to track your live projects.

When you are happy with your settings, click "Save". You will be given a link to the map which can be shared with your clients.



