

Importing .ris files

To use this option, ensure the file you are uploading has .ris formatting.

Select the “**Browse**” button and locate your RIS file. Add a brief description of what the file is in the “**Import Name**” box, such as the source used to generate the file. Then click “**Import**”.



The screenshot shows a form titled "RIS" with the following elements:

- A "File" section with a text input field containing "Upload a file" and a "Browse" button on the right. A red box highlights the "Upload a file" text.
- A validation message below the file input: "File must be a .ris file".
- An "Import name" section with a text input field. A red box highlights the input field.
- A validation message below the import name input: "Please provide a name for this collection of papers (e.g. the source), so they can be identified as a collection in results stages".
- An "Import" button at the bottom right, highlighted with a red box and an arrow pointing to it from the left.

You should see a page confirming the number of successfully uploaded papers.

You can then click “**Back to Import Papers**” to continue with the next steps.

Import success

Successfully uploaded 1109 papers

Back to Import Papers