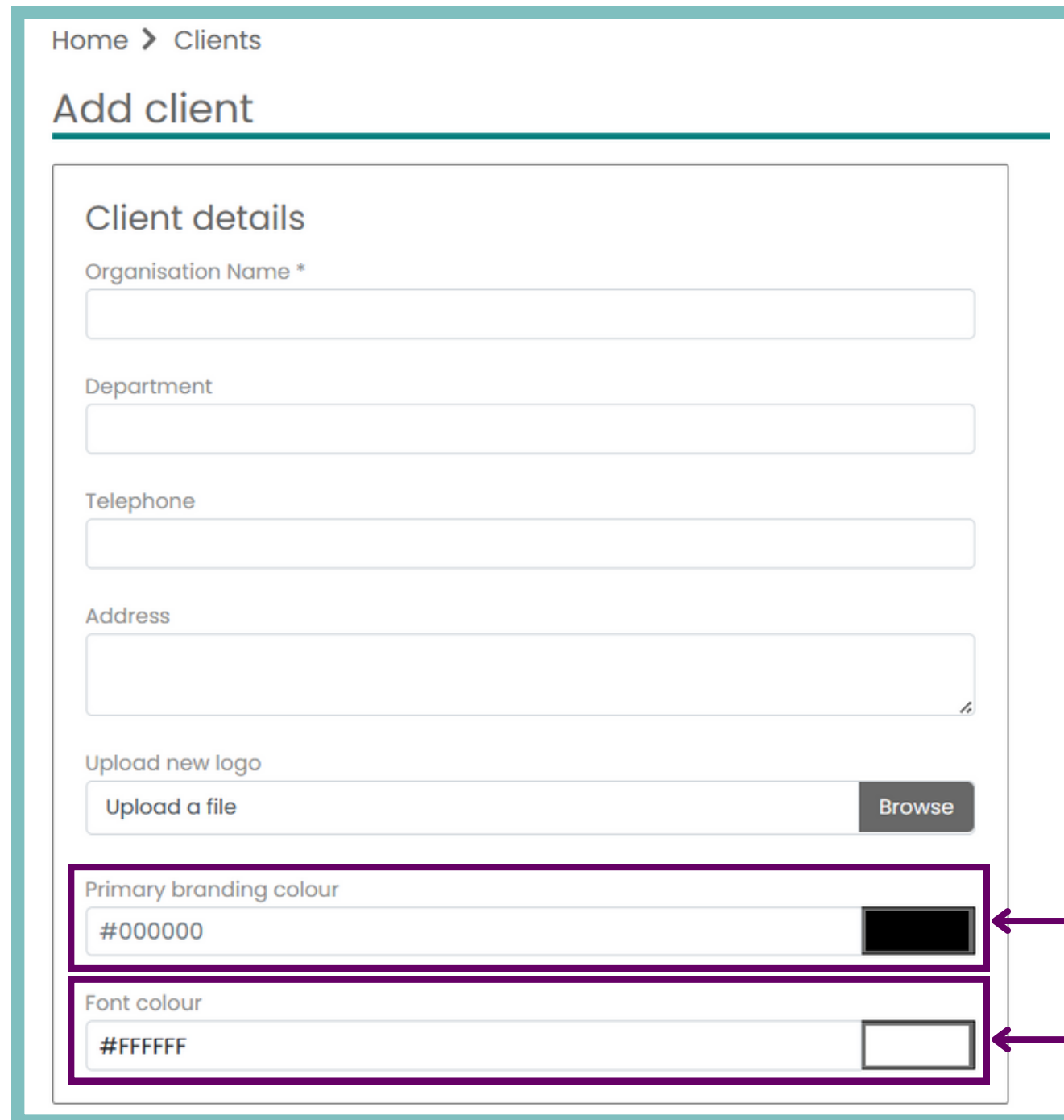


Creating a new client

In the Evidence Mapper home screen, go to “Clients”, then “Create a new client”.

You will then be presented with the “Add client” screen.



Home > Clients

Add client

Client details

Organisation Name *

Department

Telephone

Address

Upload new logo

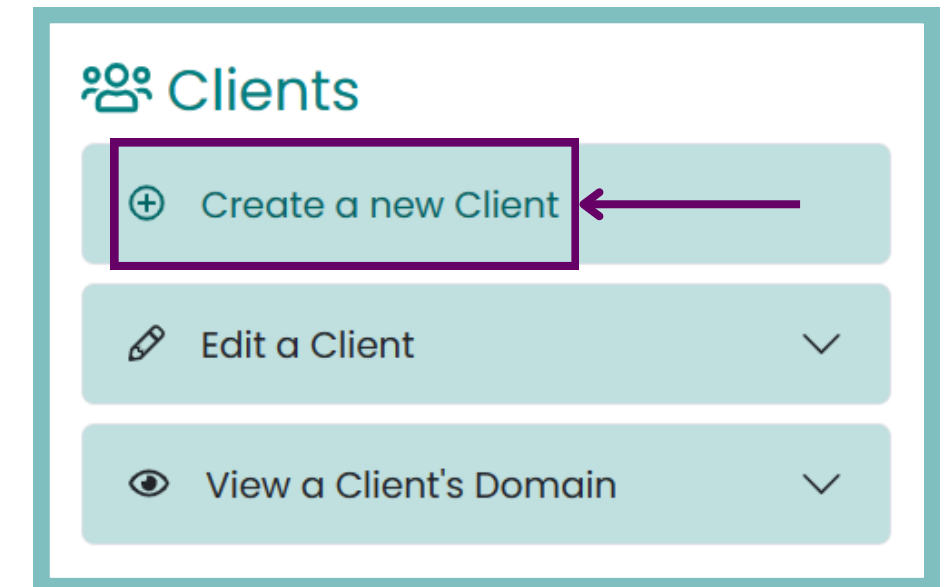
Upload a file

Primary branding colour

#000000

Font colour

#FFFFFF



Fill in the necessary client details. You have the option to change the branding and font colours.

Then, create the client administrator by filling in the relevant details.

Click “Save”.

Your client is now created.

You can edit any of these details at a later point if needed.