



# Allocating papers for screening

In the “**Screening role**” section you will see a blank table of the progress tracker. Below, there is a field with a list of the users that have been allocated to the screening process.

You can list the papers you want each screener to check. Once filled in, click “**Save Changes**”.

### Screener on Project

Unallocated papers without decisions set: 1-10



User	Papers to screen
	Papers: <input type="text" value="1-5"/> Format: {number}-{number},{number}-{number}...
	Papers: <input type="text" value="6-10"/> Format: {number}-{number},{number}-{number}...

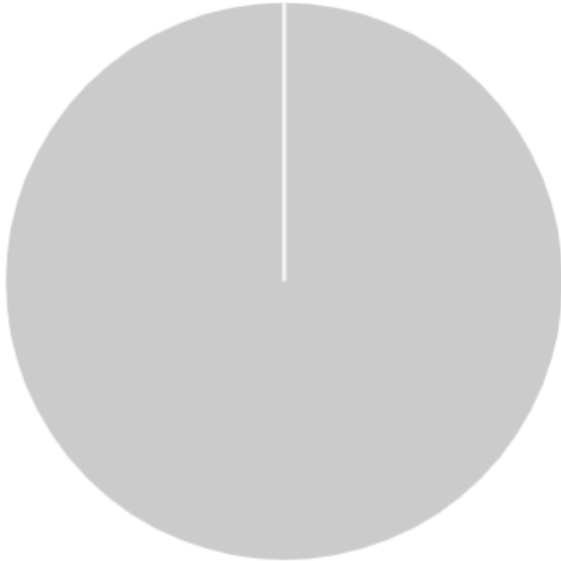
Save changes

TrainingVideo - Screening - Screening Roles View Project Homepage

Project has papers numbered 1 to 10 Papers

Progress Tracker

User	Allocated Papers	Screened	Included	Excluded	Parked	Marked as Duplicate
	6-10	0 / 5	0%	0	0	0
	1-5	0 / 5	0%	0	0	0



The progress tracker will update with the allocated papers and the progress of screening.